

**CONCORDIA UNIVERSITY
FACULTY OF COMMERCE AND ADMINISTRATION
MINUTES OF FACULTY COUNCIL MEETING
FRIDAY, NOVEMBER 6, 1992**

Present: C. A. Ross (Chair)
Members: D. Acland (Acco. & M.B.A.), A. Anastopoulos (Econ.), K. Argheyd (Mana.), B. Ashforth (Mana.), B. Barbieri (Mktg.), C. Bayne (DS&MIS), T. Best (CGSA), U. de Brentani (Assoc.Dean), A. Bulgak (Mech. Eng.), C. Draimin (Assoc.Dean), G. Edward (CASA), V. Fragiskos (CASA), K. F. Gheyara (Acco.), Z. Gidengil (Mktg.), N. Habash (CASA), R. Hall (CASA), A. Hochstein (Fina.), M. Hornstein (CGSA), S. Hoffman (Lib.), N. Kaminaris (CASA), G. Kanaan (Acco.), J. Kelly (Mana.), V. H. Kirpalani (Mktg.), D. Morin (DS&MIS), J. Nader (Assoc.Dean), P. Regimbald (Liaison and Reg.), G. S. Rajan (Mana.), L. Shanker (Fina), M. Sharma (DS&MIS), F. Simyar (Acco.), T. J. Tomberlin (DS&MIS), R. O. Wills (Assoc.Dean)

Guests: S. Bishin, J.-P. Brunet, M. Carney, G. Fayerman, M. Ibrahim

Absent with Regret: A. Christopoulos, J. Dracontaidis, A. Jalilvand, M. Kusy, B. MacKay, G. Martin, D. Otchere, S. Tamas

- I **Call to Order**
The meeting was called to order at 09:35.
- II **Closed Meeting**
There were no items on the agenda for a closed meeting.
- III **Open Meeting**
- IV **Approval of Agenda, CAFC-92-08A**
IT WAS MOVED BY R. O. WILLS AND SECONDED BY C. BAYNE THAT THE AGENDA, CAFC-92-08A, BE APPROVED AS PRESENTED.
THE MOTION WAS CARRIED.
- V **Approval of the Minutes of the Previous Meeting - CAFC-92-07M**
The Chair advised that the minutes will be available at the December meeting of Faculty Council.
- VI **Chair's Remarks and Question Period**
The Chair remarked that every effort will be made to conclude the meeting by noon. The Chair reminded Council members that the Faculty Awards of Distinction Luncheon will take place on Friday, November 13th, at the Bonaventure Hilton Hotel and urged participation in this special celebration. The Chair announced that the first Concordia Open House held October 31st was a great success and expressed his appreciation for all those who assisted at Faculty kiosk. In addition, the Chair announced that the first AMBA Advisory Committee meeting was held on Saturday, October 31st

The Chair named the members of the advisory board -
Enrique Borgo Bustamante, President, TACA International Airlines
Dr. Cheong Choong Kong, Managing Director, Singapore Airways
Sir Colin Marshall, Deputy Chairman & CEO, British Airways
Capt. Ahmed Mattarar, Director General, SAUDIA
Philip Ndegwa, Executive Chairman, Kenya Airways
Claude Taylor, Chairman, Air Canada
Gert van der Veer, Chief Executive, South African Airways
Jurgen Weber, Chairman of Executive Board, Lufthansa
Robert Aaronson, President, Air Transport Association of America
Henry Dormann, President & Editor in Chief, Leader's Magazine
Dr. Gunter Eser, Director General, IATA
Dr. Patrick Kenniff, Rector & Vice-Chancellor, Concordia University
Bill Stinson, Chief Executive, CP Rail
Ex officio members: Director of the AMBA Programme
The Dean, Faculty of Commerce & Administration

The Chair advised that three scholarships have been established for students in the AMBA programme. The Chair also reported that the first meeting of the Faculty of Commerce and Administration Advisory Board was held November 5th - five meetings have been scheduled for 1992-93.

The Chair advised that his response to the Faculty Review Report has been sent to Department Chairs and Programme Directors. It is expected that the report will be discussed at the December 4th meeting of Faculty Council. In conclusion, the Chair advised that the Faculty, in cooperation with UQAM and Simon Fraser University, have made a proposal to CIDA for an international programme with the University of Costa Rica - a positive response in January is hoped for.

The Chair welcomed new Faculty Council members - Arshad Ahmad, representing Lecturers/Assistant Professors and Steve Tamas, representing part-time faculty members.

In response to a question, the Chair stated it is expected that the AMBA programme will be financially self-reliant after three years of operation.

In response to concerns expressed about the report in MacLean's, the Chair stated that there was a brief article in the Thursday Report but offered to provide further information at the next meeting of Council.

VII Business Arising from Previous Meeting

1. The Howard B. Ripstein Concordia Chartered Accountancy Award - CAFC-92-07A-06

IT WAS MOVED BY N. KAMINARIS AND SECONDED BY M. SHARMA THAT FACULTY COUNCIL RECOMMEND TO THE COUNCIL OF THE SCHOOL OF GRADUATE STUDIES AND SENATE THE ACCEPTANCE OF THE ENDOWMENT AGREEMENT - THE HOWARD B. RIPSTEIN CONCORDIA CHARTERED ACCOUNTANCY AWARD AS PRESENTED IN DOCUMENT CAFC-92-07A-06.

THE MOTION WAS CARRIED UNANIMOUSLY.

IT WAS MOVED BY F. SIMYAR AND SECONDED BY C. DRAIMIN THAT THE OFFICIAL MOTION OF FACULTY COUNCIL BE FORWARDED TO HOWARD RIPSTEIN .

THE MOTION WAS CARRIED UNANIMOUSLY.

2. Graduate Calendar Revisions - CAFC-92-07A-02 & CAFC-92-08A-01
CAFC-92-08A-01 (a) Executive M.B.A. Programme

After being granted speaking privileges, J.-P. Brunet highlighted the proposed changes. He noted that this year 58% of the students are Francophone which has resulted in the introduction of a tutorial in business English. J.-P. Brunet agreed to indicate a description change on page 3/4 and to include the phrase "...or until a full class has been identified and accepted for the following September." in the submission 1/4. With respect to 4/4, J.-P. Brunet emphasized the need for flexibility in the text to accommodate a proposed fee increase.

IT WAS MOVED BY V. H. KIRPALANI AND SECONDED BY D. MORIN THAT FACULTY COUNCIL ACCEPT THE REVISIONS TO THE EMBA CALENDAR SUBMISSION AS PRESENTED IN DOCUMENT CAFC-92-08A-01 (A).

THE MOTION WAS CARRIED UNANIMOUSLY.

CAFC-92-08A-01 (c) Diploma in Accountancy Programme

IT WAS MOVED BY N. KAMINARIS AND SECONDED BY V. FRAGISKOS THAT FACULTY COUNCIL ACCEPT THE REVISIONS TO THE DIPLOMA IN ACCOUNTANCY CALENDAR SUBMISSION AS PRESENTED IN DOCUMENT CAFC-92-08A-01 (C).

It was agreed that G. Fayerman, R. O. Wills and U. de Brentani would meet prior to sending the documents forward to ensure the format will be clear to the members of the Academic Programmes Committee.

THE MOTION WAS CARRIED UNANIMOUSLY.

CAFC-92-08A-01 (b) M.Sc. Programme

M. Carney, who was granted speaking privileges, briefly explained the proposed changes. He agreed to insert his full name on page 1/7.

IT WAS MOVED BY G. S. RAJAN AND SECONDED BY G. EDWARDS THAT FACULTY COUNCIL ACCEPT THE REVISIONS TO THE M.SC. PROGRAMME AS PRESENTED IN DOCUMENT CAFC-92-08A-01 (B).

THE MOTION WAS CARRIED.

CAFC-92-08A-01 (d) and (e) - Graduate Diploma in Institutional Administration and Graduate Diploma in Sports Administration Programmes

IT WAS MOVED BY V. FRAGISKOS AND SECONDED BY M. SHARMA THAT FACULTY COUNCIL ACCEPT THE REVISIONS TO THE GRADUATE DIPLOMA IN INSTITUTIONAL ADMINISTRATION AND THE GRADUATE DIPLOMA IN SPORTS ADMINISTRATION AS PRESENTED IN DOCUMENTS CAFC-92-08A-01 (D) AND (E).

C. Bayne briefly explained the rationale for the proposed changes. The following minor corrections were noted: 4/5 - emphasizing should read emphasizing, 2/5 - insert - "...in one calendar are..." should read "...in one calendar year are...", concurrently should read concurrently, "...management must take..." should read "...management experience must take...", the number 4 should be deleted. Strong concern was expressed that the proposed text on page 2/5 may be interpreted to mean that students require more than 33 credits to complete the programme and it was strongly recommended that a clarification be made. Concern was expressed that the documentation may not be clear to the members of the Academic Programmes Committee. C. Bayne advised that the changes have already been approved by APC and Senate - he agreed to include this information in the documentation.

THE MOTION WAS CARRIED.

3. Composition of Ph.D. Local Committee - CAFC-92-07A-03

U. de Brentani provided a short history of the issues related to the concerns about the composition of the Ph.D. Committee - the current committee is composed of one representative from each department, the Graduate Programme Director and one student representative with an alternate for each member. She advised that the immediate concern arose from the B.G.S. 1990-91 Appraisal of the Ph.D. in Administration Programme -Modification #3 (CAFC-92-07A-03) - which led to the Board of Graduate Studies, at the May 4, 1992

meeting, ruling that the composition of the Ph.D. Local Committee be five (5) faculty members and two (2) students. U. de Brentani stated that the mandate for establishing and recommending the compositions of committees lies with the Faculty Council - in September 1991, Faculty Council accepted the current composition of the Ph.D. Local Committee (5 faculty members and 1 student representative plus alternate representatives).

THE FOLLOWING RESOLUTION WAS MOVED BY U. DE BRENTANI AND SECONDED BY G. S. RAJAN:

WHEREAS IT IS WITHIN THE MANDATE OF EACH FACULTY COUNCIL TO DETERMINE THE ESTABLISHMENT AND COMPOSITION OF THE ADVISORY COMMITTEE(S) FOR ITS GRADUATE PROGRAMME(S);

WHEREAS, ON SEPTEMBER 13, 1991, FACULTY COUNCIL OF THE FACULTY OF COMMERCE AND ADMINISTRATION DEBATED AND APPROVED THAT THE "LOCAL" COMMITTEE OF THE PH.D. PROGRAMME IN ADMINISTRATION COMPRIZE:

- A FIVE-FACULTY-TO-ONE-STUDENT-MEMBERS (5-1) FORMAT, AS IS THE NORM FOR OTHER GRADUATE PROGRAMME COMMITTEES IN THE FACULTY OF COMMERCE AND ADMINISTRATION;**
AND
- TWO (2) MEMBERS - ONE (1) "REGULAR" AND ONE (1) "ALTERNATE" - FROM EACH CONSTITUENCY (DEPARTMENTS AND STUDENTS) TO ENSURE REPRESENTATIVE INPUT FROM ALL SIX CONSTITUENCIES AT ALL MEETINGS;**

WHEREAS, ACCORDING TO THE "POWERS OF THE COUNCIL OF THE SCHOOL OF GRADUATE STUDIES" (AS APPROVED BY THE SENATE AND BY THE BOARD OF GOVERNORS ON NOVEMBER 1 AND 20, 1991, RESPECTIVELY) IT IS NOT WITHIN THE JURISDICTION OF SAID COUNCIL TO DIRECT, ON AN INDIVIDUAL BASIS, A PROGRAMME OR FACULTY ON THE COMPOSITION OF ITS ADVISORY COMMITTEE(S);

BE IT RESOLVED THAT THE FACULTY OF COMMERCE AND ADMINISTRATION MAINTAIN THE FORMAT AND COMPOSITION OF THE ADVISORY COMMITTEE OF THE PH.D. IN ADMINISTRATION PROGRAMME AS APPROVED BY FACULTY COUNCIL ON SEPTEMBER 13, 1991.

During the ensuing discussion it was agreed that there were two issues to be examined - (a) the extent of the mandate of the Council of the School of Graduate Studies, (b) student representation.

While it was noted that a ratio of 5/1 is the Faculty norm, it was argued that the Board of Graduate Studies has the mandate to ensure consistency of standards across the University. It was recommended that a motion be sent that informs Graduate Studies of the disagreement along with the rationale for the disagreement. It was pointed out that in this case where the ruling stems from a Programme Appraisal, Graduate Studies' task is to ensure that all "modifications" are implemented although modification are normally of an academic rather than an administrative nature. With regard to faculty/student ratios across the University, U. de Brentani's survey indicated that 5/1 not 5/2 is a norm except in cases where committees deal with more than one programme - then there is one student representative per programme. It was generally agreed that the Faculty maintain the mandate to establish committees and determine the appropriate composition of Faculty committees. It was emphasized by a member of the Ph.D. Appraisal committee that this was a strong recommendation of the external appraiser. In response, U. de Brentani quoted the reviewer's comment - "whether the Faculty requires a twelve member Ph.D. Committee with two representatives from each department could also be questioned." She agreed with his comment and stated that the original reason for twelve members revolved around a quota controversy and that the twelve members made the committee unmanageable. In addition, she stated that the quota problem has been resolved with each school able to accept ten new students. In summary, U. de Brentani stated that the programme had responded to the recommendation of the external appraiser long before Graduate Studies issued the directive of May 4, 1992. After further discussion, it was generally agreed that it is not appropriate to respond to the modification in a confrontational manner but to simply state the disagreement with the modification and provide a rationale for the disagreement.

In response to a question, U. de Brentani confirmed that the substantive argument including the survey data had already been presented to the Council of Graduate Studies.

With regard to a question concerning increasing student representation, the Chair noted that the resolution dealt solely with the issue of the powers of the Council of Graduate Studies and suggested that the separate issue of student representation on Faculty committees be dealt with at the next Steering Committee meeting.

IT WAS MOVED BY B. BARBIERI THAT THE MOTION BE AMENDED AS FOLLOWS: DELETE FIRST AND THIRD WHEREAS CLAUSES - IN LIEU OF THE THIRD WHEREAS CLAUSE, INSERT:

WHEREAS, THE PRESENT COMPOSITION APPEARS TO BE WORKING EFFECTIVELY;

WHEREAS, THE FACULTY OF COMMERCE AND ADMINISTRATION FACULTY COUNCIL IS RELUCTANT TO TAMPER, AT THIS TIME, WITH THE COMPOSITION OF THIS COMMITTEE, AN ISSUE WHICH HAS BEEN BROUGHT TO FACULTY COUNCIL SEVERAL TIMES IN THE PAST TWO YEARS;

The mover and the seconder agreed to the amendment.

The amended motion reads:

WHEREAS, ON SEPTEMBER 3, 1991, FACULTY COUNCIL OF THE FACULTY OF COMMERCE AND ADMINISTRATION DEBATED AND APPROVED THAT THE "LOCAL" COMMITTEE OF THE PH.D. PROGRAMME IN ADMINISTRATION COMPRISE:

- A FIVE-FACULTY-TO-ONE-STUDENT-MEMBER (5-1) FORMAT, AS IS THE NORM FOR OTHER GRADUATE PROGRAMME COMMITTEES IN THE FACULTY OF COMMERCE AND ADMINISTRATION;
AND
- TWO (2) MEMBERS - ONE (1) "REGULAR" AND ONE (1) "ALTERNATE" - FROM EACH CONSTITUENCY (DEPARTMENTS AND STUDENTS) TO ENSURE REPRESENTATIVE INPUT FROM ALL SIX CONSTITUENCIES AT ALL MEETINGS;

WHEREAS, THE PRESENT COMPOSITION APPEARS TO BE WORKING EFFECTIVELY;

WHEREAS, THE FACULTY OF COMMERCE AND ADMINISTRATION FACULTY COUNCIL IS RELUCTANT TO TAMPER, AT THIS TIME, WITH THE COMPOSITION OF THIS COMMITTEE - AN ISSUE WHICH HAS BEEN BROUGHT TO FACULTY COUNCIL SEVERAL TIMES IN THE PAST TWO YEARS;

BE IT RESOLVED THAT THE FACULTY OF COMMERCE AND ADMINISTRATION MAINTAIN THE FORMAT AND COMPOSITION OF THE ADVISORY COMMITTEE OF THE PH.D. IN ADMINISTRATION PROGRAMME AS APPROVED BY FACULTY COUNCIL ON SEPTEMBER 13, 1991.

THE MOTION WAS CARRIED: (24 in favor, 5 opposed, 1 abstention)

4. M.Sc. Computer Equipment

In response to concern expressed about the lack of support to make the M.Sc. Computer Lab operational, C. Draimin advised that the Lab is now functioning. He added that he will be meeting with the Graduate Programme Directors within the next week to formulate a Faculty policy with regard to the support of Faculty Computer Labs - it is expected that a third lab for DIA/DSA students will be created on the fifth floor. In conclusion, C. Draimin stated that the full operation costs for the labs will be borne by the students. With respect to providing weekend access to the labs for students, C. Draimin agreed to try to find a solution to this problem.

VIII Report: Commerce Undergraduate Curriculum Committee

R. O. Wills reported that after several discussions with the Associate Vice-Rector, Academic, the first meeting dealing with the self-appraisal process will be held today - a dossier will be prepared by the Self-Appraisal Committee which will then be submitted to the Appraisal Committee.

IX Report: Graduate Studies and Research

There was no report.

X Reports from Faculty Representatives on University Committees

1. University Senate

On behalf of A. Jalilvand, A. Hochstein reported that at the last meeting of Senate, the fall graduation lists were approved - the Governor General's Gold Medal was awarded to Dr. Hao Zhang for the best Ph.D. dissertation in 1991-1992. A. Hochstein added that Dr. Zhang also won the 1992 Harvey Rorke Memorial Prize for the best doctoral dissertation on a Canadian Investment topic - Dr. Zhang is currently employed by Laurentian University. In conclusion, A. Hochstein reported that at the joint Board of Governors/Senate meeting held October 21st, the plan to assign each Senate member to a member of the Board to familiarize the Senator with the University was discussed and a committee was struck to review the procedures of Senate.

U. de Brentani read her letter of recommendation in support of Dr. Hao Zhang being awarded the Governor General's Gold medal. It was agreed that a copy of the letter be sent to the Thursday Report.

IT WAS MOVED BY B. BARBIERI AND SECONDED BY R. HALL THAT THE DEAN, ON BEHALF OF FACULTY COUNCIL, ISSUE A LETTER OF CONGRATULATIONS TO DR. HAO ZHANG.

THE MOTION WAS CARRIED UNANIMOUSLY.

IT WAS MOVED BY F. SIMYAR AND SECONDED BY K. ARGHEYD THAT THE DEAN, ON BEHALF OF FACULTY COUNCIL, ISSUE A LETTER OF CONGRATULATIONS TO DR. LAWRENCE KRYZANOWSKI WHO SUPERVISED DR. HAO ZHANG'S PRIZE WINNING DISSERTATION.

THE MOTION WAS CARRIED.

2. **Arts and Science Faculty Council - CAFC-92-07A-04**
G. Kanaan's report, CAFC-92-07A-04 was accepted.
3. **Senate Academic Planning and Priorities Committee - CAFC-92-07A-05**
A. Hochstein reported that there is some confusion about engaging a specialist in strategic planning to assist the Committee. The Chair commented that a document related to this issue will soon go to Senate and will subsequently be discussed at Faculty Council.
4. **Senate Academic Programmes Committee**
D. Morin reported that at the last meeting two graduate programmes were approved. She reported that a sub-committee had been struck to consider the revision of academic regulations in the calendar and that the committee was currently attempting to establish guidelines for scheduling of examinations to avoid conflicts with religious holidays as well as studying the Report for the Enhancement and Recognition of Teaching at Concordia University and a report concerning course schedule compression.
5. **Senate Research Committee**
There was nothing to report.
6. **Academic Services Committee**
There was nothing to report.
7. **University Library Committee**
M. Ibrahim was granted speaking privileges. A copy of the Library Materials Budget Proposal 1992/93 was distributed (CAFC-92-08M-01). He reported that the monograph budget allocation has been revised so that it is based on three factors: the size of undergraduate and graduate enrolment, the frequency of use of monographs and the frequency of publication in the particular discipline. He noted that a method of accessing the library information systems from remote areas is in progress.

It was agreed that M. Ibrahim ask that the Commerce and Administration Faculty library acquisition budget be reviewed with a view to establishing equity with the other three Faculties.

With regard to the MacLeans' report, M. Ibrahim advised that the library has a budgetary allotment from the Capital Campaign which will be used to increase the serial collection which was one of the reasons for Concordia's low ranking.

IT WAS MOVED BY V. H. KIRPALANI AND SECONDED BY G. EDWARDS THAT THE FACULTY OF COMMERCE AND ADMINISTRATION, IN VIEW OF ITS GROWING PROGRAMMES AND RISING ACADEMIC EXCELLENCE, REQUIRES THAT THE PERIODICAL BUDGET OF THE FACULTY OF COMMERCE AND ADMINISTRATION BE INCREASED FROM \$80,000 BY AT LEAST FIFTY PERCENT.

It was noted that the new acquisitions should include materials suitable to the needs of the Graduate Diploma in Institutional Administration and the Graduate Diploma in Sports Administration. It was requested that a search of library holdings in the area of non-profit organization be conducted.

It was pointed out that Concordia's library acquisitions ranked 11/12 in the recent MacLeans' report.

It was suggested that the motion be amended so that it is clear that the \$40,000 increase to the periodicals budget is not to be taken from the present Faculty acquisition budget.

IT WAS MOVED BY K. GHEYARA AND SECONDED BY N. KAMINARIS THAT THE MOTION BE AMENDED TO READ: "...A FIFTY PERCENT INCREASE FOR PERIODICALS, WITHOUT AFFECTING THE BUDGET ALLOCATION FOR ANY OTHER CATEGORIES."

The mover and the seconder agreed to the amendment.

It was suggested that a more general motion be made where the library committee is requested to prepare a budget plan that will have Concordia and the Faculty of Commerce and Administration library resources competitive with the top three ranking universities in the MacLean's report, within a three-year period.

The Chair suggested that the mover and the seconder withdraw the motion so that a revised motion incorporating the notion of a three year budget plan and a study of what is specifically needed to make the University competitive can be prepared and reconsidered at the next meeting of Council.

The mover did not agree.

THE MOTION WAS CARRIED (15 in favor, 5 opposed, 2 abstentions)

8. Fellowships, Scholarships and Awards Sub-Committee
There was no report.
9. Sub-committee on Academic Computer Policy
On behalf of M. Khalifa, M. Sharma reported that the committee is studying a proposal to implement a University policy to ensure that all computer equipment purchased is accompanied by a maintenance contract as it has been found to be more economical than providing internal maintenance.
10. Computer Resources Committee
There was no report.
11. Board of Governors
There was no report.
12. Council of Graduate Studies
There was no report. As one of five faculty members represented on the Council, K. Gheyara agreed to make future reports to Faculty Council.
13. Student Administrative Services
R. O. Wills reported that the Deans' responsibility for the core courses, the declining enrolments and the student information system providing GPAs after the first year were among the topics discussed at the last meeting. He also noted that the telephone registration system has been resurrected - the Faculty of Commerce and Administration has volunteered to be the first users.

XI Reports from Student Associations

1. C.A.S.A. Report

N. Kaminaris reported the success of C.A.S.A. Wine and Cheese reception for faculty and students and the Accounting for the Environment conference held on September 24th. He advised that Thomas Dowd, last year's President of C.A.S.A., has been appointed to the Board of Directors of the Concordia Alumni Association and will play a role in organizing the C.A.S.A. Alumni Association. In conclusion, N. Kaminaris announced that the annual Christmas Basket Drive will take place November 23 - December 3 - toys, food and clothing will be accepted and sent to the Sun Youth Organization, cash donations will be sent to the Gazette Christmas Fund - collection booths are located: GM218-7, Hall lobby - SGW Campus and the Dean of Students Office - Loyola Campus.

With regard to an incident involving disruptive behaviour in the Hall Building, the Chair agreed to ask C. Draimin to contact that Vice-Rector, Services regarding the installation of telephones in each class for emergency situations.

IT WAS MOVED BY F. SIMYAR AND SECONDED BY T. J. TOMBERLIN THAT FACULTY COUNCIL EXTEND CONGRATULATIONS TO THE C.A.S.A. STUDENTS FOR THE GREAT SUCCESS OF THE ACCOUNTING FOR THE ENVIRONMENT CONFERENCE.

THE MOTION WAS CARRIED UNANIMOUSLY.

2. C.G.S.A. Report

M. Hornstein reported that the C.G.S.A. is working closely with Vera Merandi to organize the Awards of Distinction Luncheon and commended Vera Merandi for her efforts on behalf of the Faculty. He advised that security problems experienced since September appear to have been resolved after securing space in the M.Sc. office to be used by the M.Sc., DIA/DSA and MBA students. He further advised that G. Crotty, V-P Academic, is planning an orientation reception in January and September for international students.

A brief discussion followed concerning some conflict between DIA/DSA students and MBA students about the facilities on the 2nd floor. It was noted that the lack of space for students needs to be addressed. The Chair recommended that M. Hornstein discuss this issue at another time with C. Draimin and U. de Brentani.

XII New Business

1. **Approval of student representative for Student Request Committee**
IT WAS MOVED BY N. KAMINARIS AND SECONDED BY R. O. WILLS THAT FACULTY COUNCIL ACCEPT VICKY FRAGISKOS AS THE STUDENT REPRESENTATIVE FOR THE STUDENT REQUEST COMMITTEE.

THE MOTION WAS CARRIED UNANIMOUSLY.

XIII Other Business

There was no other business.

IT WAS MOVED BY R. O. WILLS AND SECONDED BY M. SHARMA THAT THE MEETING BE ADJOURNED.

The meeting was adjourned at 12:00.

XIV **Next Meeting**

The next regular meeting of Faculty Council will take place on **FRIDAY, DECEMBER 4, 1992**, in room GM403-2, SGW Campus. The meeting will begin at 09:30.